

NESHAMINY SCHOOL DISTRICT
Langhorne, Pennsylvania

PUBLIC BOARD MEETING MINUTES
NESHAMINY BOARD OF SCHOOL DIRECTORS
August 16, 2016

The Neshaminy Board of School Directors met in public session on August 16, 2016, in the District Board Room, at Maple Point Middle School. The following persons were in attendance:

BOARD MEMBERS:

Mr. Scott E. Congdon, President
Mr. Bob Feather
Mrs. Tina Hollenbach
Mr. Mike Morris
Mr. Stephen Pirritano
Mr. Ron Rudy
Mr. Robert Sanna
Mr. Marty Sullivan

ADMINISTRATORS:

Mr. Joseph Jones III
Gloria Hancock, Ed.D.
Mrs. Theresa Hinterberger
Mr. Paul Meehan

BOARD MEMBER ABSENT:

Ms. Irene Boyle, Vice President

SECRETARY: Mrs. Jennifer Burns

OTHERS: Approximately 35 persons from the public, staff and press

SOLICITOR: John Torrente, Esquire

Call to Order

Mr. Congdon called the meeting to order at 7:04 p.m.

Pledge of Allegiance

Mr. Congdon requested those in attendance join in the salute to the flag.

Announcements

There was a correction on the June 21, 2016, Board Minutes on pages 15 and 16, regarding the motion for the Approval for the Memorandum of Understanding between Neshaminy School District and the BCIU. The roll call vote was not included. It should have read:

Mr. Congdon called for a roll call vote and the tally indicated the motion passed by a vote of 7 ayes, (Ms. Boyle, Mr. Congdon, Mrs. Hollenbach, Mr. Pirritano, Mr. Rudy, Mr. Sanna, and Mr. Sullivan) and 2 nays, (Mr. Feather and Mr. Morris.)

Superintendent's Report

Mr. Jones advised the Board on the following:

- Summer enrichment programs
- Summer camps
- Summer school for high school
- Summer Stock
- Fall sports practices
- Orientation at all three middle schools
- Tawanka/Pearl Buck welcoming sessions
- Cheer day camp
- Thanked the NFT for participating in the Middletown Township Police Program's National Night out on August 2
- Mr. Chuck Deal, business teacher at the high school, was spotlighted in the Philadelphia Inquirer for his work with students in terms of personal financial literacy and also his work at the state level
- Teacher's first day is August 29th, kindergarten, 5th, and 9th grades first day is August 31st, and the remaining student's first day is September 1st
- Building updates
- Ryan Brennan from Reynolds Construction gave an update on Tawanka Construction Project

Mr. Pirritano thanked Mr. Brennan and Reynolds Construction for all their hard work on getting the project

completed on time.

Mr. Congdon stated that an Executive Session was held prior to the meeting.

Public Comment

Steve Rodos, retired, resident of Villages of Flowers Mill, commented that he would like to see the impasse with the NFT contract settled promptly. He said that money in the reserve funds can help to settle the impasse and teachers in the Neshaminy School District deserve a contract that stays in line with the already agreed upon salary schedule.

Note: A Pennsylvania State Constable interrupted the meeting to serve Mr. Morris and Mr. Torrente (as proxy for Mr. Prophy) with legal papers.

Consent Calendar:

Board Meeting Minutes:

1. Board Meeting Minutes for June 21, 2016.

Mr. Congdon made a motion to approve the June 21, 2016 Board minutes.

Mrs. Hollenbach seconded the motion.

The Board unanimously approved said minutes by a vote of 8 ayes, and 0 nays. (Ms. Boyle was not present.)

Finance and Personnel:

1. Treasurer's Report - June and July, 2016
2. Check Register - June and July, 2016
3. Investments
4. Personal and per capita tax exonerations
5. Personnel Actions
6. Federal Programs Report

Mr. Congdon made a motion to approve the Finance and Personnel Reports, items 1 through 6.

Mr. Sullivan seconded the motion.

The Board unanimously approved the Finance and Personnel Reports, items 1 through 6 by a vote of 8 ayes, and 0 nays. (Ms. Boyle was not present.)

Master Motions:

Mr. Congdon made a motion to approve Master Motions 1, 3, 4, 5, 6, 8, and 9.

1) **Motion: E-Signature with Pennsylvania Department of Education**

BE IT RESOLVED, by authority of the Board of School Directors of the Neshaminy School District, and it is hereby resolved by authority of the same, that Joseph Jones III, who is the Superintendent of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the Neshaminy School District to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is

otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not to contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration,

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

ATTEST

President

Scott E. Congdon, President
Print/type name and title

Board Secretary

Jennifer Burns, Board Secretary
Print/type name and title

I, Jennifer Burns, Secretary, of Neshaminy Board of School Directors do certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Neshaminy Board of School Directors, held the ____ day of _____, 20__.

Dated: _____

Signature

Jennifer Burns, Board Secretary

TO BE EXECUTED BY AUTHORIZED OFFICER:

As the person authorized to sign on behalf of the above named body, I agree that I shall not provide any other person with my e-grants password or otherwise authorize any other individual to affix my electronic signature to any agreement with the Department.

Dated: _____

Signature

Joseph Jones III
Superintendent of Schools
Neshaminy School District

3) Motion: Addendum to Extend Agreement - Source4Teachers

This is an Addendum to an Agreement between **S4Teachers LLC**, d/b/a **Source4Teachers**, a Delaware limited liability company (the "**Company**") located at 800 North Kings Highway, Suite 405, Cherry Hill, New Jersey 08034 and the **Neshaminy School District** (the "**District**").

Whereas, the District and the Company entered into an Agreement whereby Company is to provide substitute staffing to fill positions at the request of the District for a period ending June 30, 2016;

Whereas, District and Company are desirous of extending the term of the Agreement through June 30, 2017 with the provisions set forth below;

Now, Therefore, be it agreed between the parties, as follows:

- 1.The Term of the Agreement, as reflected in Paragraph 7, is hereby extended to June 30, 2017;
- 2.Addendum "A" to the Agreement, Pricing, is amended as per the attached revised Addendum "A";
- 3.This Agreement will automatically renew for additional one (1) year periods unless either party provides written notice of termination at least ninety days prior to the end of the fiscal school year.
4. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first set forth below.

Neshaminy School District
 By _____
 Scott Congdon, Board President

Date _____

S4Teachers LLC, d/b/a Source4Teachers
 By _____
 W. Andrew Hall, C.O.O.

ADDENDUM A Pricing Plan

Substitute Classification	Pay to Substitute	Company Billing Price	Discount Price
Consultant - Full Day	\$600.00 per day	\$822.00 per day	\$785.40 per day
Consultant - Half Day	\$300.00 per day	\$411.00 per day	\$392.70 per day
Teacher - Full Day	\$95.00 per day	\$130.15 per day	\$124.36 per day
Teacher - Half Day	\$47.50 per day	\$65.08 per day	\$62.18 per day
Long Term Teacher - Full Day	\$120.00 per day	\$164.40 per day	\$157.08 per day
Long Term Teacher - Half Day	\$60.00 per day	\$82.20 per day	\$78.54 per day
<i>"Administered on day 21 o/the assignment/or positions projected over 20 days"</i>			
ESY Teacher	\$21.87 per hour	\$29.96 per hour	\$28.63 per hour
Instructional Assistant	\$9.50 per hour	\$13.02 per hour	\$12.44 per hour
Aide (non-instructional)	\$8.25 per hour	\$11.30 per hour	\$10.80 per hour
Clerical	\$9.00 per hour	\$12.33 per hour	\$11.78 per hour
Secretary (cabinet)	\$12.00 per hour	\$16.44 per hour	\$15.71 per hour
Custodian/Grounds/Cleaner	\$9.50 per hour	\$13.02 per hour	\$12.44 per hour
Shipper/Receiver	\$9.50 per hour	\$13.02 per hour	\$12.44 per hour
Health Aides (no medications)	\$21.35 per hour	\$29.25 per hour	\$27.95 per hour

Food Services	\$9.00 per hour	\$12.33 per hour	\$11.78 per hour
Tutor	\$24.00 per hour	\$32.88 per hour	\$31.42 per hour

4) **Motion: Advocate - Consulting Services for Contract Monitoring & Compliance of the District's Food Service Program**

WHEREAS, The Neshaminy School District entered into a Food Service Management agreement with Aramark; and

WHEREAS, Edvocate School Support Solutions has proposed a contract for Compliance Monitoring Services of Neshaminy's Food Service program.

NOW, THEREFORE, BE IT RESOLVED, that the Business Administrator be authorized to execute the agreement upon review and approval of the Board Solicitor. The agreement provides for services for the sum of \$19,200.

5) **Motion: Approval of Sunday Facilities/Field Usage**

According to Board Policy #800, Facilities/Fields may not be scheduled on Sundays without School Board approval.

NOW, THEREFORE, BE IT RESOLVED, that the Neshaminy Board of School Directors approves Sunday usage for the following event:

- Catalyst Prep – Neshaminy High School, Blackbox Theater – Saturday, September 17 and Sunday, September 18, 2016.
- Community Youth Orchestra of Bucks County – Fall Concert – Thursday, November 17, Friday, November 18, Saturday, November 19, and Sunday, November 20, 2016 at the Maple Point Middle School.
- Community Youth Orchestra of Bucks County – Spring Concert – Thursday, April 6, Friday, April 7, Saturday, April 8 and Sunday, April 9, 2017 at the Maple Point Middle School

6) **Motion: Approval of PlanCon Part K: Project Refinancing**

The Pennsylvania Department of Education received the PlanCon Part K: Project Refinancing document from Neshaminy for the bond issue. The material was found to be acceptable to the department and was approved.

NOW, THEREFORE, BE IT RESOLVED, that the Neshaminy Board of School of School Directors acknowledges receipt of the PDE approved PlanCon Part K document and appended material.

8) **Motion: Revised Organizational Chart for 2016-2017**

The Organizational Chart for 2016 – 2017 has been revised.

NOW, THEREFORE, BE IT RESOLVED, that the Neshaminy Board of School of School Directors approves the revised Organizational Chart for 2016 – 2017.

9) **Motion: Approval of Job Descriptions - New and Revised**

Job descriptions for Cabinet Level Administrators have been revised and new job descriptions created where needed.

NOW, THEREFORE, BE IT RESOLVED, that the Neshaminy Board of School Directors approves the new and revised job descriptions.

Mr. Pirritano seconded the motion.

The Board unanimously approved motion 1, 3, 4, 5, 6, 8, and 9 by a vote of 8 ayes, and 0 nays. (Ms. Boyle was not present.)

2) **Lease Agreement with Lower Southampton Elementary School & BCIU #22**

Mr. Congdon read the following motion:

**NESHAMINY SCHOOL DISTRICT
ADOPTED AUGUST 16, 2016**

At the Regular Meeting of the Board of School Directors of the Neshaminy School District ("School District") for which Notice was duly given, held on the 16th day of August 2016 at the District Office – Boardroom of the Maple Point Middle School, 2250 Langhorne-Yardley Road, Langhorne, PA 19047, upon motion duly made and seconded,

IT IS RESOLVED that the School District enter into a Lease for the lease by the School District of that certain building and appurtenant tract of ground commonly known as the Lower Southampton Elementary School located at 7 School Lane, Lower Southampton Township, Bucks County, PA to Bucks County Intermediate Unit #22 for a Term of six (6) years and eleven (11) months commencing on August 1, 2016 for a base annual rent of \$222,384.00 for the first year of the Term with a rent escalator of three (3%) percent for each subsequent year of the Term, subject to the terms and conditions of the Lease which provides for the Lessee, at its sole expense, to make the improvements to the property described in the Lease. The final form of the Lease shall be approved by the Solicitor of the School District.

IT IS FURTHER RESOLVED, that the President, Vice President, Secretary, Treasurer and Solicitor of the School District are hereby authorized and directed on behalf of the School District, and under its Corporate Seal, to execute the Lease as approved by the Solicitor and such other documents and other affidavits, and to take such further action as may be required by law and necessary or desirable to effectuate the Lease and the intent of this Resolution.

RESOLUTION adopted this _____ day of _____, 2016.

NESHAMINY SCHOOL DISTRICT

Mr. Pirritano seconded the motion.

Mr. Congdon called for a roll call vote and the tally indicated that the motion passed by a vote of 6 ayes, (Mr. Congdon, Mrs. Hollenbach, Mr. Pirritano, Mr. Rudy, Mr. Sanna and Mr. Sullivan), and 2 nays, (Mr. Feather and Mr. Morris.) (Ms. Boyle was not present.)

Mr. Congdon stated that motion #7, Restructure Board Committees for 2016, has been tabled.

Other Board Business

None.

Public Comment

Steve Rodos, retired, resident of Villages of Flowers Mills, continued his comments regarding the contract with the NFT. Mr. Rodos stated that Neshaminy teachers are working constantly for the benefit of the students and he pleaded with the Board to settle the contract and get on with life. He also mentioned that he has doubts whether the district is really saving any money by outsourcing the substitute teacher program. Mr. Rodos said that the district is paying 50% higher pay to Source for Teachers than what independent substitutes make.

Board Comment

Mr. Morris called the action of the constable serving legal papers during the meeting a pure demonstration of political abuse and suggested that District Justice, John Waltman, is behind the legal action. Mr. Morris said this is an attempt to silence him. He also apologized to the public for the interruption to the meeting.

Mr. Pirritano welcomed Mr. Jones to the position of Neshaminy School District Superintendent. He stated that Neshaminy is a wonderful district and he looks forward to a productive school year ahead.

Mr. Congdon also welcomed Mr. Jones and said he is looking forward to making changes for the better and

moving forward in a positive direction.

Adjournment

Mr. Congdon moved the meeting be adjourned and Mr. Rudy seconded the motion. The Board unanimously approved the motion. Mr. Condon adjourned the meeting at 7:30 p.m.

Respectfully submitted,

Jennifer Burns
Board Secretary